**Due Diligence 101**

**6 Steps to Make a Quick Decision**

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1. Confirm Ownership: Speaking with person who can make the decision? Are all owners

on the title alive and able to sign? Use: PARCELFACT

1. Confirm Property size - Use: PARCELFACT
2. Confirm Access - Use: PARCELFACT
3. Check for Attributes - Use: PARCELFACT
4. Confirm tax situation (know what is owed) – Use county website or phone call
5. Confirm Offer Price (Is the price you offered still logical?) – Use COMPS

Think cursory overview and THEN move to the next level of more in-depth due diligence (if this passes your tests).